



Information for Faculty appointed in the Faculty of Health Sciences as:

Professor (Part-time)

Clinical Professor

Associate Professor (Part-time)

Associate Clinical Professor

**Assistant Clinical Professor (Adjunct)

Assistant Professor (Part-time)

Assistant Clinical Professor

Lecturer (Part-Time)

Clinical Lecturer

**No Bursary Benefit Available

MCMASTER UNIVERSITY LIBRARY ACCESS

Borrowing privileges and online access

Borrowing privileges can be obtained when you visit the Health Sciences Library by presenting your McMaster University ID number at the Health Sciences Library Circulation Desk.

Access to the online collections only

If you do not require borrowing privileges but would like access to the online collections of the McMaster University Libraries, please complete the application form found at the address below and send it to the Health Sciences Library.

<http://hsl.mcmaster.ca/documents/misc/hslapp.pdf>

Your McMaster ID number, needed on the application form, appears in the lower left corner of your offer of appointment, underneath your signature.

MCMASTER UNIVERSITY EMAIL ACCOUNT

The application form for a McMaster University email address can be found here:

<http://www.fhs.mcmaster.ca/csu/emailapp.pdf>

Once completed the application should be forwarded to your department chair for authorization. Your McMaster ID number, needed on the application form, appears in the lower left corner of your offer of appointment, underneath your signature.

UNIVERSITY POLICY ON TUITION BURSARIES FOR DEPENDENTS

Clinical faculty who hold full-time or continuing part-time appointments may be eligible for this benefit providing that they have held the appointment for three continuous years and that they carry a teaching load equivalent to nine units (270 hours) of teaching per year. The appointment must be confirmed by the Dean's office. To see the complete policy, please refer to www.workingatmcmaster.ca

The application form can be found here:

http://www.mcmaster.ca/bms/finance/student/med/pdf/Dep_spouse_bursary.pdf Application forms are to be returned to FHS Human Resources for confirmation by the Dean prior to the academic session for which a bursary is requested.

Please note: Assistant Clinical Professor (Adjunct) does not qualify for Tuition Bursaries for dependents.

ADDITIONAL RESOURCES FOR PART TIME FACULTY

Program for Faculty Development - The program runs a variety of workshops of interest to part time faculty. More information can be obtained from their website: <http://www.fhs.mcmaster.ca/facdev/>

University Club Membership: (available for a yearly fee) <http://www.mcmaster.ca/univclub/Membership.htm>

Athletics and Recreation Membership: (available for a yearly fee) <http://www.athrec.mcmaster.ca>

Library locations and hours: <http://library.mcmaster.ca/about/hours.htm>

Bookstore locations and hours: <http://titles.mcmaster.ca>

Faculty Handbook: <http://www.mcmaster.ca/mufa/handbook/tenpro98.htm>

Faculty of Health Sciences Website: <http://www.fhs.mcmaster.ca/home.htm>

Campus Map: <http://www.mcmaster.ca/welcome/med/campusmap.pdf>

Department of Family Medicine <http://fammedmcmaster.ca/>